



MATT AUGUST
KASSER FAMILY
ARTISTIC DIRECTOR

ANA ROSE O'HALLORAN
EXECUTIVE DIRECTOR

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ATC.ORG

Properties Artisan

Reports To: Properties Director

Status: Full time, non-exempt, seasonal

Compensation: \$17.00/hour

Location: Tucson based

Updated 7/16/26

About Arizona Theatre Company:

Founded in 1966, Arizona Theatre Company (ATC) is Arizona's only LORT (League of Resident Theatres) professional nonprofit regional theatre and the Official Arizona State Theatre. Nationally recognized for artistic excellence, ATC uniquely operates in both Tucson and Tempe/Phoenix. In Tucson, ATC performs at the historic 635-seat proscenium Temple of Music and Art and also operates a 22,000 square foot production facility including build shops and stock. In Tempe/Phoenix, ATC is the Home Company at the 550-seat Tempe Center for the Arts. ATC currently produces a five-show season. ATC's mission is to create world-class theatre that explores what it means to be alive today—sparking empathy, curiosity, and joy while bringing communities together. Through mainstage productions, education programs, and community engagement, ATC serves more than 200,000 individuals annually.

Position Summary:

Under the supervision of the Properties Director, the Properties Artisan executes the creation, procurement, fabrication, repair and maintenance of all rehearsal and show properties.

Key responsibilities include:

- Assisting the Properties Director in procurement of all properties.
- Fabricating properties which could include but not limited to sculpting, casting, graphic designing, woodworking, 3-d printing, welding. Craft the unusual out of unconventional materials.
- Furniture repair, alteration, and construction.
- Fabric construction, textiles, and upholstery.
- Executing set dressing and documentation to ensure continuity during Tempe/Phoenix transfer.
- Repairing and maintaining properties throughout rehearsal and run of show.
- Transferring props to and from shop, storage, rehearsal hall and theater on a regular basis to address the ongoing needs of productions.
- Participating in the preparation, load-in, tech, remount, and strike of all productions.
- Pulling, repairing, and restocking properties for presentations, special events and third-party rentals as assigned.
- Assisting in the maintenance and organization of ATC's prop stock, equipment, and tools.
- Running shows in various roles as assigned.
- Attending staff meetings.
- Ensuring all safety protocols are being upheld in alignment with ATC Safety Manual.
- Promoting and cultivating a safe and organized work environment.
- Other duties as assigned.

Experience, Skills, and Attributes:

- Knowledge of techniques, practices, tools, and technologies commonly used in creating properties. Including but not limited to painting, sculpting, sewing, upholstery, furniture construction, and graphic design.
- A strong understanding of historical accuracy relating to properties.
- Skilled in Microsoft Office, Adobe Photoshop, and graphic design basics.
- Ability to obtain a valid Driver's License
- Commitment to ATC's mission, values, and to fostering an inclusive, respectful, and equitable workplace.

Physical Demands and Scheduling Requirements:

- Must be able to lift at least 50 pounds.
- Must be able to perform physical activities such as, but not limited to lifting, crawling, and bending, climbing ladders.
- Ability to work from heights (i.e. grids, catwalks, ladders, focus tracks, and genie lifts).
- Schedule varies based on production needs and may regularly require working nights and weekends. Workdays could be long and could include long periods of time either sitting or standing.
- Short Tempe/Phoenix residencies required based on production schedules.

This position will be represented by IATSE Local# 415 upon CBA ratification, which may result in employment term changes.

HOW TO APPLY: Please send a resume and a cover letter with references as well as portfolio link/attachment, where applicable, to Edward Coffield at productionjobs@arizonatheatre.org. Please put "Properties Artisan" in the subject line.