



MATT AUGUST
KASSER FAMILY
ARTISTIC DIRECTOR

GERI WRIGHT
EXECUTIVE DIRECTOR

First Hand

Full-time Seasonal (non-exempt)

Salary: \$17/hour

Reports to Costume Director

Tucson based

Updated June 2024

Arizona Theatre Company is the state's only LORT theatre, as well as the only LORT theatre in the country that produces in two cities- Tucson and Phoenix Metropolitan Area. Under the leadership of Executive Director Geri Wright and Kasser Family Artistic Director Matt August, ATC produces 5-6 mainstage shows, various workshops and galas each year. Shows are built, rehearsed, and opened in Tucson at the Temple of Music and Art, and then move to the Phoenix Metro Area at our new home at the Tempe Center for the Arts.

Arizona Theatre Company strongly encourages candidates from underrepresented communities within the industry to apply.

Overview

Under the supervision of the Lead Draper the First Hand is responsible for cutting fabric from patterns created by the Draper, the construction and alteration of built pieces, and alterations on pulled, purchased, or rented costume pieces as designed by the Costume Designer for each ATC production. This position is based in Tucson, AZ.

Essential Functions:

- Measure actors, musicians and crew for all productions, as needed.
- Cuts all fabrics for the costume from the pattern.
- Construct (or supervise the construction) of costume pieces & mock-ups as assigned.
- Alter (or supervise the altering) of all costume pieces (pulled, rented and purchased.)
- May, depending on shop work load, fabricate patterns by draping or flat patterning for specific actors, as assigned, based off the designer's sketch.
- May, depending on shop work load, fit mock-ups, rented, pulled, and purchased costume items as assigned.
- Participate in strike including cleaning/laundry, restoration of rented pieces, & re-stocking of all shows following the closing of the Tempe/Phoenix run with the Assistant Costume Designer, Lead Draper and other shop personnel.
- Assist with maintaining costume storage by restocking & repairing garments.
- Assist with outside rentals including pulling & paperwork when needed.
- Other duties as assigned by supervisor.

PO BOX 619
PHOENIX, ARIZONA 85001

PO BOX 1631
TUCSON, ARIZONA 85702

833-ATC-SEAT
ATC.ORG

Qualifications

- Demonstrated proficiency in cutting from patterns and garment construction, including theatrical construction techniques & standards.
- Working knowledge of flat patterning and draping techniques.
- Working knowledge of tailoring techniques.
- Working knowledge of costume history and understanding of period shape and construction.
- Knowledge of various fabric types and uses.
- Ability to safely operate domestic and industrial machines and other costume shop equipment.
- Ability to work inclusively, and communicate about people, body types, hair types, skin tones, and genders with neutral/positive language.

Preferred Skills

- Effective communicator and collaborator with costume shop staff including over-hire, designers, performers, other production staff, and wardrobe staff.
- Able to promote and cultivate a safe and organized work environment.
- Attention to detail, accountability, and skilled in time management.
- Demonstrated problem solving skills.
- Knowledge and experience with MS Office applications (or equivalent) and cloud sharing.
- Ability to obtain a valid driver's license.

Physical & Scheduling Requirements

- Must be able to lift and move items weighing 25 pounds.
- Must be able to perform physical activities such as, but not limited to lifting, bending, crawling, kneeling, and climbing ladders.
- Available to work occasional nights and weekends. Work days could include long periods of time either sitting or standing.

HOW TO APPLY: Please send a resume and a cover letter with references to Jamie Lara at productionjobs@arizonatheatre.org. Please put "First Hand" in the subject line.