



GERI WRIGHT
EXECUTIVE DIRECTOR

MATT AUGUST
KASSER FAMILY
ARTISTIC DIRECTOR

Assistant Technical Director

Full-time exempt

Salary: \$915/week

Reports to Technical Director

Tucson based

Updated May 2023

Arizona Theatre Company (LORT C1) is the state's only LORT theatre, as well as the only LORT theatre in the country that produces in two cities- Tucson and Phoenix Metropolitan Area. Under the leadership of Artistic Director Matt August, ATC produces 5-6 mainstage shows, various workshops and galas each year. Shows are built, rehearsed, and opened in Tucson at the Temple of Music and Art, and then move to the Phoenix Metro Area at our new home at the Tempe Center for the Arts. For fiscal year 23/24 the budget is anticipated to be approximately \$8.5M.

Arizona Theatre Company strongly encourages candidates from underrepresented communities within the industry to apply.

Overview

The Assistant Technical Director (ATD) will assist the Technical Director (TD) with the supervision and coordination of the scene shop and its staff. They will participate in the planning, drafting, construction, load in, and strike of all scenic elements of ATC productions in both Tucson and Tempe and other outside contracts. This position is based in Tucson, AZ.

Essential Functions

- Assist the TD in the development of production build schedules as needed.
- Assist the TD with drafting, engineering, and budgeting scenic elements of shows as needed.
- Assist in the supervision, coordination, and execution of the scenic construction process and production process for all ATC shows and projects.
- Attend and/or run shop meetings to pass pertinent information along from TD to the shop staff.
- Coordinate with other production departments in the scene shop about schedule, floor space, and scenic builds.
- Attend any meetings and/or rehearsals throughout the production process as needed.
- Collaborate with TD to ensure that all scene shop staff members have sufficient training, information, materials, equipment, and floor space needed for assigned projects.
- Assist in the acquisition, management, and budget tracking of materials, hardware, and equipment.
- Maintain ATC machinery, tools, and scenic/show inventory and assist with shop facility maintenance as needed to ensure a safe working environment.
- Assist the TD with ongoing performance management and seasonal performance reviews.
- Assist on other ATC special events or programs as assigned by Production Management.
- Other duties as assigned.

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PHOENIX, ARIZONA 85001

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TUCSON, ARIZONA 85702

833-ATC-SEAT
ATC.ORG

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Qualifications

- Experience with supervising theatrical carpenters in a professional theatrical setting.
- Competent in the use of AutoCAD (or equivalent drafting software) and Microsoft Office.
- Experience in generating industry standard theatrical construction drawings.
- Extensive experience with industry standard scenic construction techniques including carpentry welding, and theatrical rigging.
- Knowledge of safe practices regarding theatrical rigging and counterweight flying system operations.
- Experience leading IATSE and overhire crews independently during a load-in and strike process.
- Ability to obtain valid driver's license.

Preferred Skills

- Effective communicator with lead staff, build staff, IATSE and overhire.
- Able to promote and cultivate a safe and organized work environment.
- Attentive to detail, accountable and skilled in time management.
- Basic knowledge of pneumatics, hydraulics, electrical systems.
- Basic knowledge of CNC operations (ShopBot).
- Basic understanding of automation systems and Creative Connors automation control software.
- Able to or willingness to learn to drive a 26' box truck.
- Able to or willingness to learn to drive a forklift.

Physical & Scheduling Requirements

- Must be able to lift and move items weighing 60 pounds.
- Must be able to perform physical activities such as, but not limited to lifting, bending, crawling, and climbing ladders.
- Ability to work from heights (ie grids, catwalks, ladders, loading bridge and personnel lifts).
- Available to work nights and weekends. Work days could be long and could include long periods of time either sitting or standing.
- Short Phoenix residencies required based on production schedules.

To Apply, send cover letter & resume to Sheldon Lane at productionjobs@atc.org